

Region 7 HCC Planning Board Meeting

MINUTES | Wednesday, March 22, 2023 | 1 pm to 3 pm

via Microsoft Teams- https://teams.microsoft.com/l/meetup-

join/19%3a36b34bd182464433a328a0f758ca9ab5%40thread.tacv2/1667245353048?context=%7b%22Tid%22%3a%22d0106ddd-b669-4242-badc-e972519fb6a9%22%2c%22Oid%22%3a%2245771a30-ee47-4761-94e5-6470b759703f%22%7d

1:00 PM | Meeting Opening | 10 min

Call to Order | Chair

• 1:01 pm

Introductions | Chair

none

Roll Call Attendance | Region 7 Staff

• 11, quorum not established. 1:05 pm

Public Comment | Chair

none

The remainder of the meeting will be held in Closed Session

Attendance:

Officers										
х	Fred Craigin, Chair *									
х	x Heidi O'Malley, Vice- Chair **									
Hospital Members		V1	V2	V3	Extended HCC Members:		V1	V2	V3	
	Cindy Finkbeiner, MHOMH					Emergency Mgmt. Rep., Lt. Michael DeCastro				
	John Bolde, MMC					Tribal, Vacant				
Х	Fred Craigin, POMH					Long Term Care, Vacant				
х	Michael Fitch, KMHC				х	Public Health EPC Rep., Cara Eule/Bret Haner/Chloe Capaldi				
	Cindy Finkbeiner, MHG				х	Behavioral Health: Joanie Blamer/Stacy Kaminski				
х	Fred Craigin, MH Cadillac					Trauma Network, Deb Fisher				
х	Kathi St.Pierre MNM Petoskey					Dialysis, Georgia Wilson				
	Cindy Finkbeiner, MH Charlevoix				Liaisons / Guests					
Р	Jim McNamee , MNM Cheboygan + P: K St.Pierre				x Damon Obiden DEPR BETP					
Х	Paige Armstrong, MMMC-A				Amanda Frifedlt, WMRMC Fiduciary Office					
х	Fred Craigin MHM * +				Jeff Nagy, MI Ctr for Rural Health					
MCA Members		V1	V2	V3		Doug Pratt, Frederic Fire & EMS- SPRN Team				
	Kal Attie, MD Northern MCA					Brian Patton, Emmet County EMS- SPRN Team				
	William Brodin, Northwest MCA					Roger Racine, Epidemiologist				
х	Heidi O'Malley, Otsego MCA** +					Matt Blythe Emmet County Emergency Management				
Х	Heidi O'Malley, North Central MCA ** +					Luke Aurner, Region 6 Healthcare Coalition				
	Deb Bowman, Manistee MCA					Krista, Traverse Health Clinic				
	Nicholas Harrison, North East MCA +									
					R7	R7 Staff				
Legend: X: Attended P: Not in attendance, Proxy designated						Kal Attie, MD, Regional Medical Director +				
Blank: Not in attendance, no proxy Quorum: 50% + 1= 12/23					, Regional Coordinator +					
Indicates Vote +: Executive Committee Member				х	Amanda Reed, Assistant Regional Coordinator	•	•			

1:05 PM | Consent Agenda | 1 min

Approval of today's agenda and last month's minutes | Chair

Motion: J BoldeSecond: K St. PierreVote: no objections

1:10 pm | Fiduciary Report | 10 min

Amanda Frifeldt:

1:20 PM | VOTING ITEMS | 30 min

1. Voting Items Placeholder

- Discussion:
- Motion:
- Second:
- Vote Results:

1:20 PM | AGENDA

Meeting Purpose | 1 min

Tornado TTX/Discussion, Radiation Plan, BP4 End of Year Spending, GLHS Cost Analysis

Attachments | 1 min

Agenda, previous month's minutes, Tornado Drill TTX SITMAN, GLHS Cost Analysis

Announcements | 1 min

•

1:20 pm | Tornado Drill TTX | 60 min

- For the following Objectives Consider:
 - o Who needs to be involved in these discussions within your facility?
 - What plans do you currently have in place? Have you reviewed them in the last year? Have you tested them?
 - o How would you handle operations if there was significant damage to your facility?
 - o Have you reviewed your alternate care site plan? Has your established alternate care site changed?

0

- Identify and implement proper plans, protocols, and procedures for a natural disaster/tornado incident.
 - McLaren- standing plan for natural disasters- reviewed after Gaylord tornado, (wind events), ability to move to another tower. Back up generators, tested routinely, protocols in place for moving to paper format if needed. EMTrack capability.
 - O J Bolde- last drill identified that the platforms were a deficiency for many. Need more resources time/staff. Try the online training first. Turnover has caused for fewer people to train. —
 - o K St. Pierre, agree, but online training a good start, possibly smaller in person training later on.
 - O D Obiden- Works with the Juvare products, has had extensive experience with EMResource and EMTrack. Communication has a tendency to fail. EMTrack for all patients to ED, fluid with EMS, working on building more value into EMTrack. Forms from field to ED and beyond would be more detailed/complete. When disasters happen and you expect people to do something different, it will fail. Good to train and implement ahead of time. Juvare online training is very visual, helpful// Individual training can be made available.
 - o Munson- recently decided to not over head page any weather related issues. Only tornado watches and warnings. MNM did the same thing.
- Assess how manage the consequences of a natural disaster/tornado incident.
 - McLaren- ACS did not have enough capability to manage low level patients, (not enough outlets, infrastructure), other areas within facility viable, transportation might be the biggest issue within the region, esp with EMS, McLaren system would be able to take transfers, may be able to send ambulances.
 - Would need to figure out a place to temporarily take care of patients until they are transferred.
 - Alpena- family reunification- may be in other locations/alternate care site.
 - McLaren- others in community who may be on home medical equipment- looking for care, assess their needs what your facility could set up in the interim.

- Identify life-saving actions to take when confronted with a natural disaster/tornado.
 - H O'Malley- they have a labor pool that can be activated as part of their emergency plan, local/ regional.
 - o McLaren- may be able to pull some colleagues from the Cheboygan campus, other local colleagues may be able to come in and assist. More long term issues would require other options.
- Assess the community health and social needs
 - H O'Malley- lower acuity patients directed away from ED, to an outpatient setting (Walk-in/Urgent Care)

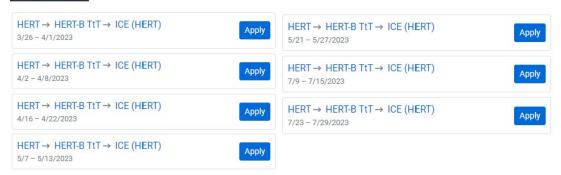
2:20 pm | New Business | 20 min

- BP4 End of Year Spending
 - o Budget is looking good, but will need to reallocate funds to cover GLHS and will need to think of a year end project such as PAPR filters.
- GLHS Cost Analysis
 - o Decide what to reimburse.
 - o Do we need to allocate more funds to cover attendees?
 - Attendees per system/agency: McLaren: 4 Alpena: 2 Munson: 3 Emmet County
 EMS: 3
 - Partners interested in scenario 3- HCC covers mileage and hotel for 7 people. Still not enough funding for all 11 people to attend. Amanda will come up with some other options.

2:40 pm | Old Business | 10 min

- Inventory Update
 - o Sorting through Poros to match up inventory with appropriate facilities (LTC and Hospital were mixed up when uploaded into the system). Sheets will be sent out as they are completed.
- CDP Decon Training
 - o Do you have names of individuals who are ready to sign up for upcoming training?
 - o Hospital Emergency Response Training for Mass Casualty Incidents Basic Train-the-Trainer https://cdp.dhs.gov/training/course/AWR-901-1

Schedule



• Dry decon is not a replacement for wet decon, more research on dry decon needed.

2:50 pm | Facility Updates | 20 min

- Medical Director | Dr. Kal Attie- None
- DEPR BETP | Representative- None
- Epidemiology | Roger Racine- None
- Public Health | Cara Eule- None
- Emergency Management | Matt Blythe- None

- Trauma Coordinator | Deb Fisher- Heidi- None
- Behavioral Health | Joanie Blamer/Stacy Kaminski- None
- Dialysis | Georgia Wilson- None
- LTC | Vacant- None
- Hospitals/MCAs
 - o Munson HC Otsego Memorial/ Munson HC Grayling/ Munson HC Charlevoix None
 - o North Central MCA / Otsego MCA None
 - o Munson Medical Center- focus is on armed assailant training and drills.
 - Munson HC Paul Oliver Memorial / Cadillac /Manistee armed assailant education- drills, scenarios, debriefs, walk thrus. POMH & Manistee continuing. New ER open April 12-15. HAZMAT Training at POMH/Frankfort area, March 25th.
 - o Kalkaska Memorial Health Center none
 - o MNM Petoskey- opening Mental Health unit in late Spring.
 - o MNM Cheboygan- none
 - o McLaren Northern MI Systems- none
 - o My MI MC Alpena none
 - o Northern MCA none
 - o Northwest MCA none
 - o Manistee MCA none
 - o NE MCA- none
 - o MI Ctr for Rural Health- none
- Questions/Open Discussion:

3:00 pm | Meeting Closing | 5 min

Action Items

- Amanda will send out reallocation proposal.
- Review inventory sheets and begin inventory audit at your facilities.
- CDP Decon training- recruit and send individuals from your facilities.

Next Planning Board Meeting: April 26, 2023 1 pm – 3pm

Adjournment-

Motion to adjourn: J Bolde

Second: K St. PierreAdjourned: 2:44 pm